


**Northstead C. P.School**

**Scheme for Paying Governors' Allowances Policy**

<b>Document Status</b>			
<b>Date of Next Review</b>	December 22	<b>Responsibility</b>	FGB
<b>Success Criteria for review completion</b>		<b>Responsibility</b>	Chair – Jackie Laybourn
<b>Date of Policy Creation</b>	<b>Adapted school written model</b>	<b>Responsibility</b>	Chair of Governors
<b>Date of Policy Adoption by Governing Body</b> 06/12/2021		<b>Signed</b> 	
<b>Method of Communication - Governors Meetings</b>			

1. Governors may claim allowances in respect of actual expenditure incurred whilst attending meetings of the Governing Body and its Committees, undertaking governor development and otherwise acting on behalf of the Governing Body.
2. Governors may not claim for actual or potential loss of earnings or income.
3. All Governors (and any Associate Members) are eligible to claim allowances in accordance with this scheme.

**Eligible Expenses**

4. Categories of eligible expenditure are as follows:
  - Child care or baby sitting expenses, where these are not provided by a relative or partner;
  - Care arrangements for an elderly or dependent relative, where these are not provided by a relative or partner;
  - Telephone calls and postage;
  - Travel;
  - Subsistence

**Allowance Rates**

5. Rates at which allowances are payable are as follows:
  - Care arrangements: Actual costs incurred up to a maximum of £20.00 per hour. In exceptional circumstances such other sum as may be agreed by the Executive Chair of the Governing Body prior to any costs being incurred;
  - Telephone calls and postage: Actual costs incurred;