



Policy for Remote Learning

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| Method of Communication Website, letter, dojo story/message. | | | |

The aims of this policy:

The aim of this policy is to outline how staff, pupils and their families will work together to ensure remote learning (in the case of self-isolation, quarantine or lockdown procedures) is successful in ensuring learning continues to develop at home with the support of teaching staff.

This policy will outline how remote learning will take the form of three tiers of support from school with information below explaining how this will work for staff, children and their families.

How will remote learning be delivered?

The schools main delivery of remote learning will be through www.classdojo.com (secure online environment). In some cases, learning may also be shared through google classroom (UKS2) or through paper copies of learning (for any families with limited or no access to the internet).

www.classdojo.com

Class dojo allows teachers to post online content in a secure environment for families to access together. Functionality allows teachers to post pre-recorded videos, online links, pictures and written explanations of remote learning, as well as worksheets in the form of 'PDFs' Class dojo also allows teachers to take a regular register of children engaging in the remote learning offer through the use of class dojo portfolio and/or the private messaging system.

Class dojo allows children the chance to view learning in a secure environment with access gained through a username and password used by their parent/carers. Children and their families are able to gain access to the remote learning offer on mobile phones, tablet, laptops



and PC's because of the functionality of class dojo. Children and their families are able to view all content posted using any of these devices (as long as a connection to the internet is in the home or the device has a data plan).

Children are able to post their completed remote learning into their own private portfolio from where class teachers and other adults in school are able to leave feedback for them or specific praise for completing the home learning.

Teachers are also able to privately message parents and carers using the messaging system on class dojo.

Teachers post all remote learning to the class story for all families to see. Where families do not have access to remote learning in this way, the school will work with the family to find a solution which will enable the children to access the learning in a different way.

Remote Learning Levels of support

Tier One

Children are absent from school and are isolating as they or a person in their house is symptomatic and are awaiting a test result. (Likely absence from school is 2-5 days while a test is secured and a result is received).

Learning for these children is in the form of a pre-set learning pack which families can access from the school website.

<https://www.northsteadprimary.co.uk/web/main.php?page=homelearning>

Learning packs for EYFS-Year 6 are available. We also have links to all the school websites we use in school for which children have their own username and passwords.

Family responsibility

It is the family's responsibility to ensure children complete remote learning while self-isolating and post this to their child's portfolio on classdojo.com or by sending it via class dojo message. (Unless the child is not physically or mentally well enough to complete home learning).

This is done by taking pictures of completed learning and posting it on their child's class dojo account.

Families may also wish to post other learning activities that they are completing at home.

Teacher's responsibility

In tier one, it is the teacher's responsibility to check any work sent in via portfolios in relation to remote learning set by school and where possible acknowledge the work has been looked at.

This may be completed by any staff who are self-isolating and are able to work from home or by senior leaders of the school.

School responsibility



In tier one, it is the school's responsibility to ensure parents/carers are aware of their responsibilities for remote learning and to signpost families to the website links for learning. It is also the school's responsibility to inform the class teacher of any absence and the procedures for remote learning that need to be followed.

Tier Two

Children are absent from school and are isolating as they or a family member has tested positive or they have been a contact of a person who has tested positive. (10-14 days)

- The children's class teacher is still working in school as per their individual contract.

Family responsibility

It is the family's responsibility to ensure children complete remote learning while self-isolating and post this to their child's portfolio on clasdojo.com or by sending it via class dojo message. (Unless the child is not physically or mentally well enough to complete home learning).

This is done by taking pictures of completed learning and posting it on their child's class dojo account.

Families may also wish to post other learning activities that they are completing at home.

It is the families responsibility to 'check-in' each day on class dojo using the class story, portfolio or messaging service. Remote learning also includes the important daily read with an adult at home.

Teacher's responsibility

The children's class teacher is still working in school full time.

Children have been added to the 'Learning at Home Group'

Every year group will post this onto the home learning group every Monday during term time.

Learning for these children will take the form of a weekly post from their child's year group. Learning posted will mirror the core learning being completed in the classroom as far as is practically possible.

This post will include:

- 4 x maths retrieval grids (or for EYFS - maths learning activities to do at home).
- English learning activities, if appropriate.
- Any other learning activities that the children could do at home with support from an adult which are linked to the theme being taught in school.

A link to the school website where families can access other remote learning materials such as links to online learning we use in school.

<https://www.northsteadprimary.co.uk/web/main.php?page=homelearning>

This document will be sent as a PDF. This document will be shared weekly on the 'learning at home' group on class dojo.

School responsibility

In tier two, it is the school's responsibility to ensure parents/carers are aware of their responsibilities for remote learning and to signpost families to the website links for learning. It is



also the school's responsibility to inform the class teacher of any absence and the procedures for remote learning that need to be followed.

In tier two, it is the responsibility of the senior leadership team (or someone designated the responsibility by the senior leadership team) to ensure any children who are in receipt of free school meals are contacted as soon as possible to arrange for a delivery or collection of food from the school. School does not have the means to use vouchers at this time.

In tier two, it is the schools responsibility to ensure all children are spoken to once a week (phone call) during their isolation phase. This may or may not be the class teacher. Where children are unable to be contacted a home visit by our safeguarding team will be completed. If this is still unsuccessful, school will follow safeguarding procedures and refer this to children and family services.

Tier Three

Children are absent from school and are isolating as they have corona virus or have been a close contact of a member of staff or a child in school. (10-14 days)

The children's class teacher is self-isolating and working from home.

Family responsibility

It is the family's responsibility to ensure children complete remote learning while self-isolating and post this to their child's portfolio on classdojo.com or by sending it via class dojo message. This is done by taking pictures of completed learning and posting it on their child's class dojo account.

Families may also wish to post other learning activities that they are completing at home.

It is the family's responsibility to 'check-in' each day on class dojo using the class story, portfolio or messaging service. Remote learning also includes the important daily read with an adult at home.

It is the family's responsibility to return phone calls from school should this be needed.

Teacher's responsibility

The children's class teacher is self-isolating (at the same time as their class) and working from home.

Learning for these children will take the form of a daily post from their child's class teacher. The learning posted will mirror the planned core learning being completed in the classroom as far as is practically possible.

Learning will be posted as a weekly block of learning or when isolation occurs midweek for the remainder of the week. It will be posted as a PDF.

The teacher will also post daily updates which will include:

- 1 x welcome/good morning message from the class teacher which explains the learning for the day and the expectations of learning to be completed. (Might also include shout outs to children who posted learning to their portfolios the day before).
- 1 x explanation and answers to retrieval grids (and maths learning if needed) (pre-recorded)



- 1 x daily story (pre-recorded video)

Any other learning activities that the children could do at home with support from an adult which are linked to the theme being taught in school.

Link to school website where families can access other remote learning materials such as links to online learning we use in school.

1 x phone call per child per week of isolation to speak to the child and their parent/carer at home. Where this is not possible, other alternative arrangements will be made.

School responsibility

In tier three, it is the school's responsibility to ensure parents/carers are aware of their responsibilities for remote learning and to signpost families to the website links for learning. It is also the school's responsibility to inform the class teacher of any absence and the procedures for remote learning that need to be followed.

In tier three, it is the responsibility of the senior leadership team (or someone designated the responsibility by the senior leadership team) to ensure any children who are in receipt of free school meals are contacted as soon as possible to arrange for a delivery or collection of food from the school. School does not have the means to use vouchers at this time.

In tier three, it is the schools responsibility to ensure all children are spoken to during their isolation phase. This may or may not be the class teacher. Where children are unable to be contacted a home visit by our safeguarding team will be completed. If this is still unsuccessful, school will follow safeguarding procedures and refer this to children and family services.

Other notes

In the case of a teacher who is self-isolating becoming unwell, the responsibility for online learning will fall to another member of staff in school as appointed by the senior leadership team.