



## Cleaner

Northstead Community Primary School, Scarborough

Start Date: As soon as possible

Grade AB SCP 2

15 hours per week, full year established contract  
3 hours per day, Monday to Friday, between 3:30pm and 8pm

Contracted hours during school holiday periods are flexible and undertaken on weekdays between 8.00am and 2.00pm

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Northstead Community Primary School is proud to serve a vibrant and welcoming community, and we are looking for a dedicated **Cleaner** to join our fantastic team.

At Northstead, our CORE values — **Community, Opportunities, Responsibility and Excellence** — guide everything we do, and we believe every role in our school makes a valuable contribution to the success and wellbeing of our children.

### **About the Role:**

As a Cleaner, you'll help provide a safe, clean, and pleasant environment for our pupils, staff, and visitors. You'll take **responsibility** for ensuring classrooms, communal areas, and facilities are maintained to the highest standards of hygiene and presentation.

### **What We're Looking For:**

- A positive, reliable, and hardworking attitude
- A commitment to maintaining high standards of cleanliness
- A team player who enjoys contributing to a caring **community**
- Someone who takes **responsibility** for their work and takes pride in a job well done
- A willingness to support the school's aim of creating the best **opportunities** for our pupils

### **What We Offer:**

- The chance to be part of a supportive and friendly team
- Opportunities for training and personal development



- The satisfaction of helping to provide an environment where children can learn, play, and thrive
- A workplace where your role truly contributes to the **excellence** we strive for every day

If you believe in the power of **community**, take **responsibility** in your work, seek new **opportunities**, and aim for **excellence**, we'd love to hear from you.

To apply or find out more, please contact:

Mrs Jo Mainprize (Business Manager) on 01723 362249 or email [admin@northstead.n-yorks.sch.uk](mailto:admin@northstead.n-yorks.sch.uk)

## Be the difference Be the best you can be Be Northstead

To arrange a visit or request an application pack, please contact the school office on [admin@northstead.n-yorks.sch.uk](mailto:admin@northstead.n-yorks.sch.uk) or through the school website [www.northsteadprimary.co.uk/vacancies](http://www.northsteadprimary.co.uk/vacancies)

Applications to be received by midnight on Sunday 6<sup>th</sup> July 2025

Interviews to take place week commencing Monday 7<sup>th</sup> July 2025

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Application forms must be completed in full – **CV's are not accepted**

*We are committed to meeting the needs of our diverse community and aim to have a workforce reflecting this diversity. We are also committed to safeguarding and promoting the welfare of children, young people and adults. We expect all staff and volunteers to share this commitment.*

*This post is subject to satisfactory references and enhanced Disclosure and Barring Service criminal records check for work with children. An online search may be undertaken as part of the recruitment process on information available in the public domain. Candidates should disclose anything that may be relevant in line with Keeping Children Safe in Education*



<b>Post title:</b>	Cleaner
<b>Grade:</b>	AB
<b>Responsible to:</b>	Cleaning/Caretaker Supervisor
<b>Staff managed:</b>	None
<b>Directorate:</b>	Children and Young People's Service
<b>School name:</b>	
<b>Job family:</b>	<b>OS - Operational Support</b>
<b>Date of issue:</b>	August 2023

## Safeguarding Statement

- The caretaker and cleaning team as a whole are responsible for maintaining high standards of cleanliness throughout the school.
- The post is required to work with cleaning equipment and products which contain chemicals, but the necessary protective clothing will be provided
- Enhanced DBS check is required for this post due to working within a school environment

<b>Job Purpose:</b>	<b>To provide a high quality, effective cleaning service to ensure a clean and hygienic environment for all building users.</b>
<b>Operational Issues:</b>	<ul style="list-style-type: none"> <li>• To carry out cleaning duties within allocated timescales and to take a flexible approach in order to meet the school's requirements. Duties will include (but not exhaustive):</li> <li>• General dusting of furniture, fixings and fittings</li> <li>• Dust control mopping/sweeping of floors</li> <li>• Vacuuming floors</li> <li>• Cleaning and polishing floors using electrical buffing machine</li> <li>• Damp/wet mopping of floors</li> <li>• Polishing furniture, cleaning internal glass</li> <li>• Cleaning of sanitary fittings</li> <li>• To use cleaning materials as instructed</li> <li>• Specialist cleaning (e.g. stripping &amp; sealing of floors)</li> <li>• Emptying of waste paper bins</li> <li>• Wiping surfaces, fixtures and fittings &amp; paintwork</li> </ul>
<b>Communications:</b>	<ul style="list-style-type: none"> <li>• Communicate effectively with other members of staff within the school.</li> </ul>
<b>Resource management or Buildings and Infrastructure:</b>	<ul style="list-style-type: none"> <li>• To participate in the training and development and performance management processes within the school</li> <li>• Store cleaning equipment and products safely and securely</li> </ul>
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• To be committed to safeguarding and promote the welfare of children, young people and adults, raising concerns as appropriate.</li> </ul>
<b>Systems and information:</b>	<ul style="list-style-type: none"> <li>• To fulfil the necessary administrative tasks associated with the responsibilities of the post.</li> </ul>
<b>Health and</b>	<ul style="list-style-type: none"> <li>• Be aware of and implement your health and safety responsibilities as an employee</li> </ul>



## Safety:

and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety policy and procedure.

- To work with colleagues and others to maintain health, safety and welfare within the working environment.
- Perform duties in line with health & safety regulations (COSHH) and take action where hazards are identified, reporting serious hazards to line manager immediately

## Person Specification:

Essential	Desirable
<b>Knowledge and Experience</b> <ul style="list-style-type: none"> <li>• Awareness of Health &amp; Safety</li> <li>• Experience of undertaking general cleaning duties</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to use floor machines</li> <li>• Experience of working as part of a team</li> <li>• Experience of working in the cleaning industry</li> </ul>
<b>Occupational Skills</b> <ul style="list-style-type: none"> <li>• Able to work with minimum supervision.</li> <li>• Self motivated</li> <li>• Punctuality</li> <li>• Flexible approach</li> <li>• Attention to detail</li> <li>• Ability to manage time effectively to complete tasks to a high level.</li> <li>• Ability to work both alone and within a team to achieve specified standards</li> <li>• Good verbal communication skills</li> </ul>	
<b>Behaviours</b> <ul style="list-style-type: none"> <li>• <a href="#">link</a></li> </ul>	
<b>Qualifications</b>	
<b>Other Requirements</b> <ul style="list-style-type: none"> <li>• Ability to carry out general cleaning duties as detailed in the Job Description.</li> </ul>	